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**The Mpumalanga Department of Education awaits applications from suitably qualified and experienced persons for appointment to the positions set out below.**

**CHIEF EDUCATION SPECIALIST: ITEM DEVELOPMENT & QUESTION PAPERS PRODUCTION**

**Salary: An all-inclusive remuneration package of R 1 049 106 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Extensive knowledge and insight into policy and legislation pertaining to the FET, GET and NQF assessment practices in schools. Adaptability and ability to work independently. Sound knowledge of the PFMA, MTEF and appropriate employment Acts. Good organisational-, planning and management skills as well as good communication and interpersonal skills. Computer literacy. Valid driver's license. Registration with SACE. Appointment will be subject to the completion of a vetting/screening process.

**Duties:** Manage and dispatch scripts and question papers which include the following: the quality assurance of printed work and assessment tools, the development of a printing and distribution plan, the provision of specifications for the printing and production of question papers, management of the sorting, labelling and packing of question papers, the management of the store-room and ensurance of proper safety of all assessment and examination material. Manage item development on various subjects and learning areas. Manage the printing and production of question papers

**Post Ref No W5/273 - Head Office, Mbombela**

**Enquiries:** Ms FM Armooh, Tel (013) 766 0085

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**CHIEF EDUCATION SPECIALIST: NUTRITION PROGRAMMES**

**Salary: An all-inclusive remuneration package of R 1 049 106 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the Public Service and education sector related legislation and policy initiatives. Sound knowledge and experience of financial management and project management. Ability to plan, manage, delegate and monitor public administrative functions. Good written and verbal communications skills as well as report-writing and executive office management skills. Innovative, analytical and creative thinking skills. Strong interpersonal-, motivational-, negotiation-, problem solving and liason skills. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Function as the provincial co-ordinator in regard of the planning, management and monitoring of the implementation of the school nutrition programme, food security and poverty alleviation. Develop and maintain policies and interventions regarding nutrition, poverty alleviation and food security. Foster relations between the respective communities, learners and the private sector and assess the impact that these programmes have on these units. Develop systems that would assure quality regarding the implementation of the mentioned programmes. Administer, control and monitor grants allocated to the various programmes. Establish and maintain a database and information system. Establish and maintain a sound financial and provisioning system. Analyse reports from districts and table recommendations to Management. Submit management information and reports. Co-ordination of districts.

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**Post Ref No W5/274 - Head Office, Mbombela**

**Enquiries:** Ms MD Mtleni, Tel (013) 766 5053

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## **CHIEF EDUCATION SPECIALIST: SCHOOL SPORTS, MUSIC & CULTURE**

**Salary: An all-inclusive remuneration package of R 1 049 106 p.a. The package can be structured according to the individual's personal needs. Appointment will be subject to competency assessment.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus nine years relevant experience. Management experience will be an advantage. Comprehensive knowledge of the education sector related legislation and policies. Sound knowledge and experience of educational management, project management, quality assurance and HR development strategies. Strong interpersonal-, communication-, motivational-, negotiation-, problem solving and liaison skills. Report-writing skills. Innovative, analytical and creative thinking skills. Well developed organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Co-ordinate, monitor, promote and evaluate the development and implementation of programmes, projects and events related to school sports, music and diverse cultural and heritage programmes. Consult and network with other stakeholders regarding the above. Manage the budget allocated to school sports, music and cultural programmes. Serve as a nodal point between the Department and the national department regarding these matters. Ensure the implementation of a memorandum of understanding with the Department of Culture, Sports and Recreation and co-ordinate the music eisteddfod.

**Post Ref No W5/275 - Head Office, Mbombela**

**Enquiries:** Ms MD Mtleni, Tel (013) 766 5053

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## **DEPUTY CHIEF EDUCATION SPECIALIST: BUSINESS COMMERCE AND MGMT STUDIES**

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of and experience in educational management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. In depth understanding of the National Curriculum Policy related to the specific learning area. Computer literacy. Valid driver's license. Registration with SACE.

**Duties:** Develop curriculum frameworks and supplementary educational material in line with the specific field of learning and prescribed National Policy. Formulate policy regarding the learning field's curriculum. Function as line function authority between Head Office and the district implementing structures. Evaluate learning support material. Provide inputs regarding evaluation and certification. Consult and network with stakeholders in respect of the above. Manage, co-ordinate and support the training of curriculum implementers in the districts.

**Post Ref No W5/276 - Head Office, Mbombela (FET, Business studies)**

**Enquiries:** Mr NC Buthelezi, Tel (013) 766 5418

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## **DEPUTY CHIEF EDUCATION SPECIALIST: CONTENT SUBJECTS**

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Extensive knowledge and insight into policy and legislation pertaining to the FET, NQF and assessment practices in schools and colleges. Adaptability, self-discipline, self-confidence and ability to work independently. Good organisational-, planning and management skills. Good communication and interpersonal relationship skills. Computer literacy. Valid driver's license. Registration with SACE. Appointment will be subject to the completion of a vetting/screening process.

**Duties:** Arrange for the marking of the following subjects: mathematics, life sciences and mathematical literacy. Appoint and train markers and moderators. Develop marking training manuals and reporting formats.

Control and co-ordinate the keeping of a data-base of markers and moderators. Secure appropriate marking centres and compile marking reports. Manage the implementation of mark adjustments on the

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systems. Assist in other exam units during peak periods.

**Post Ref No W5/277 - Head Office, Mbombela**

**Enquiries:** Mr CO Khoza, Tel (013) 766 0096

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## **DEPUTY CHIEF EDUCATION SPECIALIST: EDUCATION MANAGEMENT DEVELOPMENT**

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of and experience in educational management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational-, planning and management skills. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Co-ordinate and develop a provincial education programme to ensure quality leadership in education, including the following: provision of advice on competencies and performance indicators for education managers; development and management of provincial policies on career pathing; induction and in-service training of education managers at all levels; consolidation and co-ordination of training programmes for education managers as per training strategy. Render support to education managers at the implementation level of education.

**Post Ref No W5/278 - Head Office, Mbombela**

**Enquiries:** Ms LS Mandlazi, Tel (013) 766 0925

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## **DEPUTY CHIEF EDUCATION SPECIALIST: FOUNDATION PHASE**

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Credible education management experience will be an advantage. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. In depth understanding of the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Co-ordinate the development and implementation of curriculum for the foundation phase. Develop curriculum framework. Develop supplementary education material. Formulate policy regarding learning programmes. Formulate policy regarding assessment and progression. Evaluate learning support material. Monitor and evaluate all on-going projects and the implementation thereof.

**Post Ref No W5/279 - Head Office, Mbombela (ECD and Foundation phase, Literacy)**

**Enquiries:** Ms PN Mbambo, Tel (013) 766 5909

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## **DEPUTY CHIEF EDUCATION SPECIALIST: HUMAN AND SOCIAL SCIENCES**

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Credible education management experience will be an advantage. Sound knowledge of the procedures regarding interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. In depth understanding of the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Co-ordinate, develop and manage the implementation of curriculum within prescribed national policy in respect of the specific subject at Head Office. Function as line function authority between the Department and district curriculum implementing structures. Assist the Department of Basic Education and the MDE with the development of curriculum frameworks for the specific subject and phase. Provide inputs regarding evaluation and certification. Consult and network with stakeholders i.r.o. the above. Manage, co-ordinate and support the training of curriculum implementers in districts.

**Post Ref No W5/280 - Head Office, Mbombela (GET - Intermediate phase, Geography, History)**

**Enquiries:** Dr. DE Mosia, Tel (013) 766 5406

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## DEPUTY CHIEF EDUCATION SPECIALIST: LIFE ORIENTATION

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Credible education management experience will be an advantage. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. In depth understanding of the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Co-ordinate, develop and manage the implementation of curriculum within prescribed national policy in respect of the specific subject at Head Office. Function as line function authority between the Department and district curriculum implementing structures. Assist the Department of Basic Education and the MDE with the development of curriculum frameworks for the specific subject and phase. Provide inputs regarding evaluation and certification. Consult and network with stakeholders i.r.o. the above. Manage, co-ordinate and support the training of curriculum implementers in districts.

**Post Ref No W5/281 - Head Office, Mbombela (GET - Life Skills)**

**Enquiries:** Dr. DE Mosia, Tel (013) 766 5406

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## DEPUTY CHIEF EDUCATION SPECIALIST: SENIOR PHASE

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Sound knowledge of and experience in educational management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. In depth understanding of the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Co-ordinate, develop and manage the implementation of curriculum within prescribed national policy in respect of the specific subject at Head Office. Function as line function authority between the Department and district curriculum implementing structures. Assist the Department of Basic Education and the MDE with the development of curriculum frameworks for the specific subject and phase. Provide inputs regarding evaluation and certification. Consult and network with stakeholders i.r.o. the above. Manage, co-ordinate and support the training of curriculum implementers in districts.

**Post Ref No W5/282 - Head Office, Mbombela (GET - Indigenous Languages, Sesotho, Setswana, Sepedi)**

**Enquiries:** Dr. DE Mosia, Tel (013) 766 5406

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## DEPUTY CHIEF EDUCATION SPECIALIST: SYSTEMIC EVALUATION

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Report writing, analysing, communication and translation skills. Ability to evaluate a subject or a group of related subjects as well as all types of schools. Knowledge of school and classroom management. Knowledge of the following: the specific learning area, the key elements of sound provision for learners with special educational needs, legislation and national policy, evaluation in one focus area, school evaluation techniques, data collection and coding and scoring. Knowledge of system wide assessments. Computer literacy. Valid driver's license. Registration with SACE. A post graduate qualification/qualifications will be an added advantage.

**Duties:** Institute, co-ordinate and manage the process to conduct systemic evaluation on all levels of the education system within prescribed national policy. Analyse, interpret and apply data for the review of programmes and services. Prepare data for public debate and for management as required.

**Post Ref No W5/283 - Head Office, Mbombela**

**Enquiries:** Dr. HN Mkhwanazi, Tel (013) 766 4837

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## DEPUTY CHIEF EDUCATION SPECIALIST: SYSTEMIC EVALUATION

**Salary: R 599 247 p.a.**

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- Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Report writing, analysing, communication and translation skills. Ability to evaluate a subject or a group of related subjects as well as all types of schools. Knowledge of school and classroom management. Knowledge of the following: the specific learning area, the key elements of sound provision for learners with special educational needs, legislation and national policy, evaluation in one focus area, school evaluation techniques, data collection and coding and scoring. Knowledge of system wide assessments. Computer literacy. Valid driver's license. Registration with SACE. A post graduate qualification/qualifications will be an added advantage.
- Duties:** Institute, co-ordinate and manage the process to conduct systemic evaluation on all levels of the education system within prescribed national policy. Analyse, interpret and apply data for the review of programmes and services. Prepare data for public debate and for management as required.
- Post Ref No W5/284 - Head Office, Mbombela**
- Enquiries:** Dr. HN Mkhwanazi, Tel (013) 766 4837
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## DEPUTY CHIEF EDUCATION SPECIALIST: SYSTEMIC EVALUATION

**Salary: R 599 247 p.a.**

- Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational-, planning and management skills. Report writing, analysing, communication and translation skills. Ability to evaluate a subject or a group of related subjects as well as all types of schools. Knowledge of school and classroom management. Knowledge of the following: the specific learning area, the key elements of sound provision for learners with special educational needs, legislation and national policy, evaluation in one focus area, school evaluation techniques, data collection and coding and scoring. Knowledge of system wide assessments. Computer literacy. Valid driver's license. Registration with SACE. A post graduate qualification/qualifications will be an added advantage.
- Duties:** Institute, co-ordinate and manage the process to conduct systemic evaluation on all levels of the education system within prescribed national policy. Analyse, interpret and apply data for the review of programmes and services. Prepare data for public debate and for management as required.
- Post Ref No W5/285 - Head Office, Mbombela**
- Enquiries:** Dr. HN Mkhwanazi, Tel (013) 766 4837
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## DEPUTY CHIEF EDUCATION SPECIALIST: PUBLIC EXAMINATIONS

**Salary: R 599 247 p.a.**

- Requirements:** An appropriate recognised three- or four year qualification in the learning/subject area/phase, plus eight years relevant experience. Good organisational and planning skills. A valid driver's license and computer literacy is a prerequisite. Registration with SACE
- Duties:** Co-ordinate, develop and manage the administration of all matters concerning public examinations at district level. Manage and co-ordinate performance evaluation audits and performance improvement programmes for learning sites. Co-ordinate internal and public examinations matters. Render examination support services. Consult and network with Departmental stakeholders i.r.o. the above.
- Post Ref No W5/286 - Nkangala District Office, KwaMhlanga**
- Enquiries:** Ms M Masilela, Tel (013) 947 1816
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## CHIEF EDUCATION THERAPIST GRADE 1: PHYSIOTHERAPIST (SCHOOL BASED): SEN SCHOOL SOCIAL SUPPORT TEAM - LSPID GRANT

**Salary: R 545 262 p.a.**

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**Requirements:**

Applicants must be in possession of an appropriate qualification that allows registration with the HPCSA as a Physiotherapist. A minimum of 3 years appropriate experience after registration with the HPCSA in the profession is required. Registration with the South African Council of Educators (SACE) although applications without proof of registration with SACE would be provisionally accepted, on condition that proof of registration be provided shortly after appointment. An in-depth knowledge and understanding of education legislation and policies and an ability to promote inclusive education which includes promoting access to quality public funded education for learners with disabilities. Experience in working as part of a team and collaborating with stakeholders as well as in co-ordinating education and other support for learners with disabilities will be an added advantage. Able to take initiative, work under pressure and be a problem-solver if and when necessary. The incumbent will function as part of the District-based Support Team with the specific responsibility of providing transversal outreach services to care centres and special schools that include learners with severe to profound intellectual disabilities (LSPID). The job involves travelling and therefore a valid driver's license is a requirement. The applicant must have advanced computer skills. Shortlisted candidates will be required to undergo a test and will be subjected to a security clearance.

**Duties:**

As a member of the transversal team, the incumbent will collaborate with team members in the provision of support to designated schools and care centres on an itinerant basis. Support to be provided will include: Assessment of LSPID enrolled in the schools/ care centres; provision of relevant therapeutic intervention to learners and families; monitoring and reporting on these learners' progress; training caregivers on learning programme for LSPID; monitoring and reporting caregivers' implementation of the learning programme for LSPID; training and supporting teachers, on learning programme for LSPID; monitoring and reporting on the implementation of the learning programme in designated schools and care centres; advocating for access to quality public funded education for LSPID and carrying out administrative functions related to the support provided. The Incumbent may also be required to provide support to other learners in the community as and when needed.

**Post Ref No W5/287 - Nkangala District Office, KwaMhlanga**

**Enquiries:** Ms M Masilela, Tel (013) 947 1816

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**SENIOR EDUCATION SPECIALIST: AFRIKAANS**

**Salary: R 487 737 p.a.**

**Requirements:**

An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:**

Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/288 – Witbank (FET, Afrikaans)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

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**SENIOR EDUCATION SPECIALIST: AGRICULTURE AND NATURE  
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**Salary: R 487 737 p.a.**

**Requirements:**

An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:**

Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/289 - Gert Sibande District Office, Ermelo (FET, Agricultural Science)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

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## SENIOR EDUCATION SPECIALIST: AGRICULTURE AND NATURE CONSERVATION

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/290 - Witbank (FET, Agricultural science)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

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## SENIOR EDUCATION SPECIALIST: AGRICULTURE AND NATURE CONSERVATION

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/291 - Ehlanzeni District Office, Kanyamazane (FET, Agricultural science)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

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## SENIOR EDUCATION SPECIALIST: ARTS AND CULTURE

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding GET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/292 - Gert Sibande District Office, Ermelo (GET - Senior Phase, Creative Arts)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

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## SENIOR EDUCATION SPECIALIST: ARTS AND CULTURE

**Salary: R 487 737 p.a.**

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- Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE
- Duties:** Implement policy regarding GET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.
- Post Ref No W5/293 - Bohlabela District Office, Bushbuckridge (GET - Senior phase)**
- Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892
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## SENIOR EDUCATION SPECIALIST: BUSINESS/COMMERCE & MGMT

**Salary: R 487 737 p.a.**

- Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE
- Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.
- Post Ref No W5/294 - Mpuluzi PDC, Mpuluzi (FET, Accounting)**
- Enquiries:** Ms HK Motau, Tel (017) 801 5196
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### Post Ref No W5/295 – Witbank (FET, Business studies)

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

### Post Ref No W5/296 - Ehlanzeni District Office, Kanyamazane (FET, Economics)

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

### Post Ref No W5/297 - Bohlabela District Office, Bushbuckridge (FET, Accounting)

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

### Post Ref No W5/298 - Bohlabela District Office, Bushbuckridge (FET, Economics)

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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## SENIOR EDUCATION SPECIALIST: DISTRICT LANGUAGE

**Salary: R 487 737 p.a.**

- Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE
- Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.
- Post Ref No W5/299 - Ehlanzeni District Office, Kanyamazane (FET, Siswati home language)**
- Enquiries:** Ms JT Dlamini, Tel (013) 766 0508
- Post Ref No W5/300 - Bohlabela District Office, Bushbuckridge (FET, Isizulu / Isiswati)**
- Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892
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## SENIOR EDUCATION SPECIALIST: ECD CURRICULUM



**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Knowledge and understanding of the ECD sector as well as an understanding of district ECD dynamics. Ability to work with people from diverse backgrounds. Valid driver's license. Registration with SACE. Fluency in at least three official languages that are spoken in the province will be a recommendation.

**Duties:** Implement ECD curriculum frameworks. Facilitate the provision of supplementary educational materials. Provide specialised services. Provide inputs regarding evaluation and certification and evaluate learning support material. Implement policy regarding the specific learning programme. Monitor and evaluate all ongoing projects and implementation thereof. Monitor and ensure the implementation of national/provincial ECD curriculum policies. Maintain a system for assessment and recognition of prior learning. Implement all on-going projects and the monitoring and evaluation thereof.

**Post Ref No W5/301 - Gert Sibande District Office, Ermelo (Foundation phase - Grade R)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/302 - Gert Sibande District Office, Ermelo (Foundation phase - Grade R)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/303 - Nkangala District Office, KwaMhlanga (Foundation phase - Literacy)**

**Post Ref No W5/304 - Nkangala District Office, KwaMhlanga (Foundation phase - Life skills)**

**Post Ref No W5/305 - Nkangala District Office, KwaMhlanga (Foundation phase - Numeracy)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/306 - Nkangala District Office, KwaMhlanga (Foundation phase - Grade R)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/307 - Ehlanzeni District Office, Kanyamazane (Foundation phase - Numeracy)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

**Post Ref No W5/308 - Bohlabela District Office, Bushbuckridge (Foundation phase - Literacy)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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**SENIOR EDUCATION SPECIALIST: ECONOMIC & MGMT SCIENCES**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding GET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/309 - Gert Sibande District Office, Ermelo (GET - Senior Phase)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/310 - Nkangala District Office, KwaMhlanga (GET - Senior phase)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

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**SENIOR EDUCATION SPECIALIST: ELECTIVES - LIFE ORIENTATION**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Conversant with the National Curriculum Policy related to the specific learning area. Computer literacy. Valid driver's license. Registration with SACE. Recommendations: Analytical and report writing skills. Facilitation and presentation skills. Experience in presenting courses to adult learners.

**Duties:** Implement policy regarding the FET specific learning field curriculum and co-ordinate the implementation thereof. Train and support teachers in the district in the implementation of learning strategies, and FET programmes for the specific learning fields. Provide inputs regarding evaluation and certification. Consult and network with stakeholders in respect of the above.

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**Post Ref No W5/311 - Mpuluzi PDC, Ermelo (FET, Life Orientation)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/312 - Nkangala District Office, KwaMhlanga (FET, Life Orientation)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/313 - Bohlabela District Office, Bushbuckridge (FET, Life Orientation)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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**SENIOR EDUCATION SPECIALIST: ELECTIVES - MATHEMATICAL LITERACY**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Conversant with the National Curriculum Policy related to the specific learning area. Computer literacy. Valid driver's license. Registration with SACE. Recommendations: Analytical and report writing skills. Facilitation and presentation skills. Experience in presenting courses to adult learners.

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/314 - Ermelo PDC, Ermelo (FET, Mathematical Literacy)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/315 - Witbank, Witbank (FET, Mathematical Literacy)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

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**SENIOR EDUCATION SPECIALIST: HUMAN & SOCIAL SCIENCES**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Sound knowledge of and experience in educational management as well as interaction between the various role players in the specific field. A strong interest in the development of the education system. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. In depth understanding of the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE.

**Duties:** Implement policy regarding GET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/316 - Gert Sibande District Office, Ermelo (GET - Senior Phase, Social Sciences)**

**Post Ref No W5/317 - Gert Sibande District Office, Ermelo (GET - Senior Phase)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

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**SENIOR EDUCATION SPECIALIST: HUMAN AND SOCIAL STUDIES**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

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**Post Ref No W5/318 - Mpuluzi PDC, Mpuluzi (FET, History)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/319 - Siyabuswa, Siyabuswa (FET, Geography)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/320 - Ehlanzeni District Office, Kanyamazane (FET, Geography)**

**Post Ref No W5/321 - Ehlanzeni District Office, Kanyamazane (FET, History)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

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**SENIOR EDUCATION SPECIALIST: INFORMATION & COMMUNICATION TECHNOLOGY**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/322 - Ermelo PDC, Ermelo (FET, Computer Applications Technology)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/323 - Bohlabela District Office, Bushbuckridge (FET, Computer Applications Technology)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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**SENIOR EDUCATION SPECIALIST: LANGUAGE**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding GET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/324 - Gert Sibande District Office, Ermelo (GET - Senior Phase, English)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/325 - Nkangala District Office, KwaMhlanga (GET - Senior phase, Isindebele)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/326 - Ehlanzeni District Office, Kanyamazane (GET - Senior phase, English first additional language)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

**Post Ref No W5/327 - Bohlabela District Office, Bushbuckridge (GET - Senior phase, English)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

**Post Ref No W5/328 - Gert Sibande District Office, Ermelo (GET - Intermediate phase, Siswati)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/329 - Nkangala District Office, KwaMhlanga (GET - Intermediate phase, Isindebele)**

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**Post Ref No W5/330 - Nkangala District Office, KwaMhlanga (GET - Intermediate phase, English First Additional Language)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/331 - Ehlanzeni District Office, Kanyamazane (GET - Intermediate phase, Siswati home language)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

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## **SENIOR EDUCATION SPECIALIST: LIFE ORIENTATION**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the GET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding GET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/332 - Nkangala District Office, KwaMhlanga (GET - Senior phase)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/333 - Bohlabela District Office, Bushbuckridge (GET - Senior phase)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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## **SENIOR EDUCATION SPECIALIST: LIFE SCIENCE**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/334 - Siyabuswa, Siyabuswa (FET, Life Sciences)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/335 - Ehlanzeni District Office, Kanyamazane (FET, Life Sciences)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

**Post Ref No W5/336 - Bohlabela District Office, Bushbuckridge (FET, Life Sciences)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

**Post Ref No W5/337 - Bohlabela District Office, Bushbuckridge (FET, Life Sciences)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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## **SENIOR EDUCATION SPECIALIST: LIFE SKILLS**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Advanced verbal and written communication skills. Sound knowledge of/experience in Departmental and Provincial Life Skills (HIV/Aids) policies, programs and strategies. Analytical and research skills. Well developed strategic planning and organisational skills. Ability to work under pressure and meet deadlines. Excellent report writing skills. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Plan and implement the HIV/Aids Education programme for schools so that the main focus is on prevention

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education, care & support as well as management of HIV/Aids in schools. Facilitate HIV/Aids learner support material. Monitor and evaluate all HIV/Aids interventions at district level.

**Post Ref No W5/338 - Gert Sibande District Office, Ermelo (Life Skills)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

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## SENIOR EDUCATION SPECIALIST: MATHEMATICS

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/339 - Gert Sibande District Office, Ermelo (FET, Mathematics)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/340 - Ehlanzeni District Office, Kanyamazane (FET, Mathematics)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

**Post Ref No W5/341 - Ehlanzeni District Office, Kanyamazane (FET, Mathematics)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

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## SENIOR EDUCATION SPECIALIST: OTHER LANGUAGE

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/342 - Mpuluzi PDC, Mpuluzi (FET, Siswati)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/343 - Nkangala District Office, KwaMhlanga (FET, Sepedi)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

**Post Ref No W5/344 - Witbank (FET, Isizulu)**

**Enquiries:** Ms M Masilela, Tel (013) 947 1788

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## SENIOR EDUCATION SPECIALIST: PHYSICAL SCIENCE

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

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**Post Ref No W5/345 - Mpuluzi PDC, Mpuluzi (FET, Physical Science)**

**Enquiries:** Ms HK Motau, Tel (017) 801 5196

**Post Ref No W5/346 - Bohlabela District Office, Bushbuckridge (FET, Physical Science)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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**SENIOR EDUCATION SPECIALIST: SERVICES**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/347 - Ehlanzeni District Office, Kanyamazane (FET, Tourism)**

**Enquiries:** Ms JT Dlamini, Tel (013) 766 0508

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**SENIOR EDUCATION SPECIALIST: SERVICES**

**Salary: R 487 737 p.a.**

**Requirements:** An appropriate recognised three- or four- year qualification, which includes professional teacher education in the learning/subject area/phase, plus five years relevant experience. Good organisational, planning and management skills, and credible curriculum management experience in the FET environment. Conversant with the National Curriculum Policy related to the specific subject. Computer literacy. Valid driver's license. Registration with SACE

**Duties:** Implement policy regarding FET specific subject curriculum and co-ordinate the implementation thereof. Train and support teachers in the implementation of these programmes in the district. Develop training material, support material and programmes in the specific subjects. Develop subject specific performance improvement plans and assessment tasks. Serve as nodal point between Head Office and the districts regarding broad curriculum. Consult and network with stakeholders on curriculum matters.

**Post Ref No W5/348 - Bohlabela District Office, Bushbuckridge (FET, Tourism)**

**Enquiries:** Ms A Mashile, Tel (013) 766 7441, Ms T Shakwane, Tel(013) 766 7892

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**DEPUTY CHIEF EDUCATION SPECIALIST: WHOLE SCHOOL EVALUATION**

**Salary: R 599 247 p.a.**

**Requirements:** An appropriate recognized three- or four-year qualification in the learning/subject area/phase, plus eight years' relevant experience. Sound understanding of departmental and related policies. Incumbent should be goal orientated and self-driven. Good organizational-, planning and project management skills. Excellent interpersonal, verbal and written communication skills. Ability to work under pressure. Computer literacy. Valid driver's license. Registration with SACE. Previous experience in quality assuring will be a recommendation.

**Duties:** Improve quality teaching and learning in all learning sites through monitoring and evaluation systems. Plan and implement Whole School Evaluation in all levels of the education system within prescribed national policy. Conduct training on all aspects of Whole School Evaluation policy/IQMS policy. Monitor and evaluate performance of schools. Deal with ETQA matters. Collate and draft reports on Whole School Evaluation. Conduct Whole School Evaluation in schools i.e. pre evaluation, on site evaluation, post evaluation and all other aspects as required in terms of the policy framework. Collect and analyse data for systemic evaluation in respect of the exit points i.e. grade 3 and 6. Monitor the implementation of the Integrated Quality Management System.

**Post Ref No W5/349 - Head Office, Mbombela**

**Enquiries:** Dr RS Mathaba, Tel (013) 766 5849

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**APPLICATIONS:**

Applications should be submitted on the latest Form Z.83, obtainable from any Public Service Department as well as on

the Mpumalanga Department of Education website at [www.mpumalanga.gov.za/education/](http://www.mpumalanga.gov.za/education/), select the **Vacancies icon**. Applications must in all cases be accompanied by a recent updated comprehensive CV only. Only shortlisted candidates for a post will be required to submit certified copies of all qualifications, proof of registration with a relevant Professional Body (if applicable) and RSA ID-document, as well as valid driver's license on or before the day of the interview following communication from the relevant HR section of the Department. **Please note that a passport or driver's license will not be accepted in lieu of an Identity Document.** A complete set of application documents (CV and latest Z83 form) should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered.

**NB! APPLICANTS MUST ENSURE THAT THEY FULLY COMPLETE PART A, B AND C AS WELL AS THE DECLARATION AND SIGN FORM Z 83, EVEN IF THEY ARE ATTACHING A CV. INCOMPLETE AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.**

**NB!! IF YOU ARE CURRENTLY IN SERVICE, PLEASE INDICATE YOUR PERSAL NUMBER AT THE TOP OF FORM Z83.**

**Applications should be mailed to:** The Head of Department, Mpumalanga Department of Education, Private Bag x 11341, Nelspruit, 1200, For attention: Mr. J Ngomane / Ms. SL Mkhathshwa / Ms. SR Ndzinisa/ Mr. X Sifunda

**NOTE:**

\*The Mpumalanga Department of Education is committed to provide equal opportunities and practices affirmative action employment. It is the intention of the Department to promote representivity (disability, gender and race) through the filling of posts and a candidate whose transfer / promotion / appointment will promote representivity will receive preference.

\*The filling of posts will be done in terms of the Department's need to meet Employment Equity targets.

**\*To enable the Department to promote employment equity of persons with disabilities, applicants with disabilities who wish to apply for these posts are required to attach documentary proof substantiating his/her disability, failing which applicants will be categorized as not having a disability.**

\*Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time.

\*The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment.

\*Candidates recommended for appointment will be subject to a vetting process prior to appointment.

\*If no response is received from Mpumalanga Department of Education within 90 days after the closing date of the advert, applicants must assume that their application was not successful.

**CLOSING DATE:**

The closing date for the receipt of all applications is **16:00 on Thursday 24 October 2024**. No applications received by the Directorate: HR Provisioning (H/O) after the closing date and time will be considered. It should be noted that the Department will not take responsibility for applications received after the closing date and time even if said applications were sent through Post Office speed services or a courier service.